

CONSTITUTION

WOMEN AND MATHEMATICS EDUCATION

Article I - Name

The name of this non-profit association shall be Women and Mathematics Education (hereinafter referred to as WME).

Article II - Affiliations

WME may affiliate with other organizations, subject to the approval of a majority of those voting. Voting shall be by a ballot sent to all regular members. The ballot shall be accompanied by statements supporting affiliation and non-affiliation.

Article III - Purposes and Goals

WME's general purpose is to promote the mathematics education of girls and women. Specifically, its aims are to:

- A. Promote leadership among women in the broad mathematics education community.
- B. Serve as a clearinghouse for ideas and resources in the area of women and mathematics.
- C. Effect change within the National Council of Teachers of Mathematics (NCTM) and the mathematics education community in general with regard to issues of women and mathematics.
- D. Encourage research in the area of women and mathematics, especially research that identifies factors that contribute to the study of mathematics by females.
- E. Emphasize the need for programs for students and teachers at all grade levels that help promote the study of mathematics by females.
- F. Facilitate communications networks for specific interest groups, such as elementary teachers, secondary teachers, doctoral students and teacher educators.
- G. Encourage and organize programs and meetings focusing on women and mathematics at annual and regional NCTM meetings.
- H. Publish a newsletter to serve as a general communications link among all educators concerned with the issues of women in mathematics.
- I. Encourage and aid NCTM in developing programs, activities, and/or materials for students, teachers, and teacher educators which promote awareness of the need for females to continue to study mathematics.
- J. Monitor NCTM publications and programs for sexist assumptions, behavior, or language.
- K. Work cooperatively with other organizations to further our common goals.

Article IV - Membership

Section 1: Types of Memberships

A. Regular Membership

Regular membership shall be open to individuals who are interested in the goals of WME as stated in Article III. A person shall become a member in good standing upon receipt of a completed application and designated dues.

B. Institutional Membership

Institutional memberships shall be open to organizations who are interested in the goals of WME as stated in Article III. An organization shall become a member in good standing upon receipt of a completed application and dues.

Section 2: Privileges of Members

- A. Regular members shall be accorded all rights and privileges normally provided members of educational and professional associations including the right to vote, hold office, receive publications, and participate in conferences.
- B. Institutional members shall have the same rights and privileges as regular members except the right to vote and hold office.

Section 3: Termination of Membership

- A. A member may resign by submitting a letter of resignation to the Board of Directors or to any member of the Board of Directors. Such resignation shall be effective upon receipt or upon a date specified in the letter of resignation.
- B. Membership shall be terminated upon the non-payment of dues. If dues have not been received within six months of the beginning of the fiscal year, membership shall be terminated.

Article V - Elected Officers and Duties

Section 1: Officers

The elected officers of WME shall consist of President, Secretary, Treasurer, and either President-Elect or Immediate Past President.

Section 2: President

The President shall ensure that the affairs of WME are conducted in accordance with the Constitution, Bylaws, and policies of WME; shall be the presiding officer at the annual membership meeting and special meetings and Board of Directors meetings; shall call special meetings as provided for in Section VII-2; shall coordinate the activities of standing committees; and shall provide leadership for the attainment of the goals of the association.

Section 3: President-Elect

The President-Elect shall serve as assistant to the President and shall be responsible for planning the WME sessions at the NCTM annual meeting for the year in which the President-Elect will be President. The President-Elect shall assist the Newsletter Editor in developing the content of the Newsletter.

Section 4: Immediate Past President

The Immediate Past President shall serve as a resource to the President for past history and suggestions in the operation of the organization. The Past-President may choose to serve on the WME Advisory Board.

Section 5: Secretary

The Secretary shall record and file the minutes of official meetings of the Association; shall keep minutes of the Board of Directors meetings; shall maintain the official records of the Association; and shall be responsible for the correspondence of the Association.

Section 6: Treasurer

The Treasurer shall ensure that all expenditures of WME funds be in conformity with the Constitution, Bylaws, and policies of WME; shall be responsible for the keeping of records of all monies received and paid in the name of the Association; shall maintain accurate membership lists; shall collect dues and other monies owed the Association; shall transact the financial affairs of the Association upon recommendation of the Board of Directors; shall

prepare annual financial reports to be presented at the annual meeting; shall maintain the tax-exempt status of WME, and shall make backup copies of the checkbook ledger and bank statements and submit them bimonthly to the President.

Section 7: Members-at-Large

Members-at-large shall be responsible for managing and organizing staff requirements for WME booth at the annual meeting. They shall collect dues and pass them to the Treasurer. They shall act as resource people to the elected officers and assist the President.

Section 8: Term of Office

The ordinary term of office for the elected officers of WME and members-at-large shall be two years, except for President-Elect and Immediate Past President who shall serve one year terms. The Immediate Past President will serve in the first year of the President's term. The President-Elect shall serve in the second year of the Presidents term. Elected officers of WME and members-at-large shall assume office at the conclusion of the annual WME business meeting. The President-Elect will assume the office of President at the annual meeting following her one-year term of office. An officer may serve a second term in office.

Section 9: Vacancies

When a vacancy of office occurs, the Board of Directors shall designate an individual to fill the position for the remainder of the term of office.

Article VI - Organization

Section 1: Board of Directors

The Board of Directors shall consist of the elected officers, and two members-at-large elected for two year terms. The President-Elect and Treasurer and one member-at-large shall be elected in odd number years. The Secretary and one member-at-large shall be elected in even number years. The Board of Directors shall be the policy-making body of WME.

Section 2: Standing Committees

There shall be standing committees of WME as provided in the Bylaws of the Association. Standing Committee chairpersons shall be appointed by the Board of Directors.

Section 3: Advisory Board

The Advisory Board shall be appointed by the Board of Directors to act in an advisory capacity. The Advisory Board shall review the operations of WME and shall make recommendations to the Board of Directors. The Board of Directors shall annually review the composition of the Advisory Board and make necessary adjustments in membership

Section 4: Representatives to Affiliated Organizations

The Board of Directors shall appoint a member in good standing to be the representative to the organizations to which WME is being affiliated. The representative must also be a member of the affiliated organization. The term of the representative shall be one year. An individual may serve for two terms.

Article VII - Meetings

Section 1: Annual Membership Meeting

The annual membership business meeting shall be during the time and at the place of the National Council of Teachers of Mathematics Annual Meeting.

Section 2: Special Meetings

Special meetings of the Association shall be called by the President at the direction of the Board of Directors or upon petition of 20 percent of the membership.

Section 3: Board of Directors

The Board of Directors shall hold meetings as necessary.

Section 4: Parliamentary Procedure

Robert's Rules of Order Newly Revised shall prevail at all Association meetings, except as provided for in the Bylaws.

Section 5: Quorum

Quorum for the annual membership and/or special meetings of the Association shall be the members present. The presence of a majority of the total Board of Directors shall constitute a quorum at Board of Directors meetings.

Article VIII - Nominations and Elections

Section 1: Nominations and Election Committee

The Board of Directors shall appoint a Nominations and Election Committee as provided for in the Bylaws of the Association. The Nominations and Election Committee shall solicit the names of members in good standing to serve as candidates for members of the Board of Directors, present a slate of candidates to the membership, and shall be responsible for validating the results of elections.

Section 2: Nominations

Any Member may nominate her/himself by notifying the Chairperson of the Nominations and Election Committee of the interest in being nominated for office. A regular member in good standing may be suggested for nomination by another member of the Association. All such suggestions for nomination shall be received by the Chairperson of the Nominations and Election Committee by December 10th prior to the election.

Section 3: Elections

The Board of Directors shall be elected by ballot of the membership prior to the annual meeting. The newly elected officers and the two members-at-large of the Board of Directors will assume office at the conclusion of the annual WME business meeting.

Article IX - Referendum

All formal actions taken by the Board of Directors shall be subject to a referendum of the membership in the following manner:

Section 1: Reconsideration

Upon presentation to the Board of Directors of a petition bearing the signatures of 20 percent or more of voting members, the Board of Directors shall at a meeting called within a reasonably short time, reconsider its formal action as specified by the petitioners.

Section 2: Referendum

If after reconsideration, the Board of Directors reaffirms its action, that action shall be subject to a ballot of the membership within 30 days. If a majority of the regular members of WME voting reject the Board of Directors action, that action shall become null and void.

Article X - Amendments to the Constitution

This Constitution may be amended by the following procedure:

- A. Any member(s) may propose amendments.

- B. Proposed amendments shall be submitted to the Board of Directors or a proposed amendment endorsed by 20 percent of the membership may be submitted on the floor at the annual business membership meeting.
- C. The Board of Directors shall present for discussion all proposed Constitutional amendments to the members at the annual membership meeting. Proposed Constitutional amendments receiving a majority vote of the members present at the annual membership meeting shall be submitted to the membership for ratification. Amendments shall be voted on electronically or through the mail by ballot and shall take effect when approved by a two-thirds majority of those voting.

Article XI - Ratification of the Constitution

This Constitution is ratified when it is approved by a two-thirds majority vote of those members attending the organizational meeting, April 19, 1979.

Article XII - Dissolution of WME

This Association may be dissolved only at an annual membership business meeting. Notification of the intention to dissolve the Association shall be sent to all members in good standing prior to the meeting. Upon any such dissolution of the Association, all its property remaining after satisfaction of all its obligations shall be distributed to such one or more nonprofit funds, foundations, or corporations which is organized and operated exclusively for educational purposes and has established its tax-exempt status under Section 501(c) (3) of the Internal Revenue Code.

BY-LAWS

WOMEN AND MATHEMATICS EDUCATION

Article I - Membership

Section 1: Application for Membership

Applications for membership shall be submitted in such a manner as the Board of Directors may prescribe. Upon approval of the application by the Board of Directors and upon receipt of dues, the applicant shall become a member.

Section 2: Dues

The amount of the annual dues shall be established by the Board of Directors subject to review at the annual membership meeting. Reduced dues may be provided for students, retired members, unemployed members, and special hardship cases to be determined on an individual basis by the Board of Directors. The fiscal year for annual dues shall be from July 1 to June 30.

Section 3: Disqualification

Any member delinquent in the payment of dues for a period of six months shall have her/his membership terminated.

Article II - Organization

Section 1: Standing Committees

Standing committees of the Association shall be appointed by the Board of Directors as needed. Chairpersons of standing committees shall be appointed by the Board of Directors.

Section 1.1: Nominations Committee

The nominations committee consists of three members appointed by the Board of Directors in August.

Section 1.2: Program Committee

The program committee consists of three members appointed by the president in August. The program committee arranges for the general meeting at NCTM.

Section 2: WME Headquarters

The WME headquarters, mailing address, and bank shall be determined by the Treasurer of WME, with the approval of the Board of Directors.

Section 3: Newsletter Editor

A newsletter editor shall be appointed by the Board of Directors for a period of two years, appointment being made in an odd number year. She/he shall be an ex-officio, non-voting member of the Board of Directors.

Article III - Meetings

Section 1: Annual Membership Meeting

There shall be an annual meeting of the membership during the time and at the place of the National Council of Teachers of Mathematics Annual Meeting. All members shall receive notice of the annual meeting at least 30 days in advance.

Section 2: Special Meetings

Any special meetings of the Association shall be announced to the membership at least 30 days in advance. A special meeting may be called by the President at the behest of the Board of Directors or by a petition of 20 percent of the members.

Article IV - Elections

A ballot shall be sent either electronically or through the mail to each member annually, at least 30 days prior to the annual meeting. The ballot will contain at least a brief biography of each candidate. The election results shall be validated by the Nominations and Elections Committee and announced at the meeting.

Article V - Amendments to the By-laws

These by-laws may be amended by the following procedure:

- A. Any member(s) may propose amendments to the by-laws to the Board of Directors.
- B. The Board of Directors shall distribute in writing or via e-mail all proposed amendments to the members.
- C. Proposed amendments to these by-laws may be approved or further amended at the annual meeting of the Association or via e-mail by a simple majority of those members present and voting.